

Dear Parent / Guardian and Student,

Welcome to Bradshaw Mountain High School. It is with tremendous excitement that we welcome you to the 2025-2026 school year. The beginning of each year offers new and exciting opportunities. Opportunities to reflect on personal development and goals as well as opportunities to look forward and establish new, more relevant expectations for the upcoming year. At BMHS we challenge you to set lofty academic goals as well as engage in your educational experience through any means possible. No matter what your interests are, get involved!

Our commitment to you is to ensure that all Bradshaw Mountain High School students learn at high levels through a meaningful and relevant learning experience. We are a student centered learning community committed to high expectations. Building a culture of excellence is a responsibility shared by all of us at BMHS and we believe that “Choosing Excellence” is part of those everyday responsibilities. This choice involves how we conduct ourselves academically, in extracurricular activities, and through our character on and off our campus.

Provided in this handbook are the expectations and policies that ensure a safe and meaningful learning experience for every student on our campus. We wish you the very best in the 2025-2026 school year and are proud to have you as a member of the Bradshaw Mountain family.

Thank you,

Bradshaw Mountain High School administrative team



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**BRADSHAW MOUNTAIN HIGH SCHOOL
 COMPREHENSIVE GUIDANCE PROGRAM**

Guidance is an integral part of the total education process at Bradshaw Mountain High School. Our mission is to provide all students access to a high-quality education by supporting academic, career, and interpersonal development to ensure post-secondary success.

Guidance Curriculum

The Bradshaw Mountain High School guidance program promotes and enhances student learning in the following domains:

- Academic development
- Career development
- Personal/social development

The guidance curriculum is composed of organized objectives and age-appropriate activities and is delivered by academic advisors in classrooms, small group settings, and individually. It is sequential in nature and designed to meet the developmental needs of all students to ensure that every student receives an equal opportunity to participate fully in the educational process.

Program benefits

For Students:

- Relates educational program to future success
- Facilitates career exploration and development
- Assists in acquiring knowledge of self (abilities, skills, and interests)
- Assures equitable access to educational opportunities

For Parents:

- Provides support for parents in advocating for their child’s academic, career, and personal/social development
- Develops a system for their child’s long-range planning and learning
- Increases opportunities for parent/school interaction

RECORDS

Students applying to colleges must request a transcript

via Parchment.com, Bradshaw’s online transcript service. Contact the registrar for questions regarding student records at 928-759-4108, as well as information concerning change of address, telephone number, emergency contact information, guardianship or marital status. The Student Information Change Form is available in the Advisement Center.

GRADUATION

The Humboldt Unified School District provides a graduation ceremony for students who have met state and district requirements. Participation in commencement exercises is encouraged but is not mandatory. Students may not participate in commencement exercises unless they have successfully completed the requirements for graduation. Some students, based on misbehavior, may be excluded from the graduation ceremony.

To receive a high school diploma at Bradshaw Mountain High School, a student must:

1. Complete a minimum of 22 credits before the ceremony.
2. Pass all academic requirements for graduation.
3. Pass the Arizona Civics test.
4. Complete a CPR training

VALEDICTORIAN/SALUTATORIAN

Valedictorian and Salutatorian are the top 1% of the senior class based on the following criteria:

- Weighted letter grades from high school level courses taken while enrolled through the first semester of senior year (7 semesters total). -Grades earned on the student’s first attempt. -In the case of a tie, the valedictorian is awarded to the student who has the highest number of weighted A’s.
- Student must attend BMHS as a full time student both semesters of their senior year (fourth year after 8th grade).
- Salutatorian makes up the remaining 1% of senior class.

REPEATED COURSES

Generally, courses are not repeated during the bell schedule (see Credit Recovery Policy). However, some students on a very limited basis may be allowed to repeat a course. For special permission, see your advisor before enrolling in a course. Keep in mind that any repeated course that improves grades does not count toward Valedictorian/Salutatorian status and additional credit is not earned for repeated courses.

GPA/CLASS RANK

1. Class ranking is determined each semester beginning with the completion of the first semester of

the freshmen year and ending with the completion of the first semester of the senior year.

2. Class rank is based on the weighted grades earned in regular education classes.

3. Total grade points begin accumulating with the ninth grade. Grade points are divided by total units attempted to produce the cumulative grade point average.

Students are ranked according to grade point average.

4. Weighted courses are offered at a 5.0 grading scale (A=5 points, B=4 points, C=3 points, D=2, F=0).

Unweighted courses are offered at a 4.0 grading scale (A=4 points, B=3 points, C=2 points, D=1, F=0).

GRADES

The grades earned by each pupil are recorded by the teacher. The teacher's grade is final. Parents/Guardians wishing to discuss grades should contact the teacher directly. Messages may be left for a teacher any time during the day. Parents may also email teachers via the ParentVue website, and look up any additional grading information.

GRADING POLICY

90-100% = A, 80-89% = B, 70-79% = C, 60-69% = D, 59-below = F

I = INCOMPLETE

AU = AUDIT

NC = NO CREDIT

Final Semester Exams are worth 20% of a student's final grade.

PROGRESS REPORTS/REPORT CARDS

Progress reports are available out every 4.5 weeks throughout each semester through ParentVUE. Report cards with grades earned are available at the conclusion of fall and spring semesters, showing credit earned on transcript.

INCOMPLETES (I)

Students who receive an incomplete (I) at the end of the semester must make up the required work **within two weeks** or the grade will default to an F (fail). Extreme emergencies may provide an exception to this policy and are considered on a case-by-case basis. Administrative approval is needed for an incomplete to be given as a final grade on the report card.

LOSS OF CREDIT (NC)

Students who are absent (**excused and unexcused**) more than 9 school days per semester will receive NO CREDIT (NC) for that class. Students have the right to appeal the loss of credit. Contact the Attendance Secretary for additional information.

CREDIT RECOVERY POLICY

Students who have failed courses or wish to improve their grades may do so online through our Credit Recovery Program. Students must complete their online registration with their advisor. Seniors must complete all credit recovery coursework **two weeks prior to graduation** in order to participate in the graduation ceremony. There is a fee charged for any credit recovery courses.

PRE-REGISTRATION AND NEW REGISTRATION

Bradshaw Mountain High School students pre-register in the spring of the currently enrolled year. New student registration begins two weeks prior to the beginning of school.

GRADE LEVEL PLACEMENT

Grade level placement is determined by the school year the student begins ninth grade. The cohort/graduation year is calculated by adding four years to the year in which the student entered the ninth grade. Once set, the cohort year does not change regardless of credits earned.

SCHEDULE CORRECTIONS

In general, student schedules are prepared with careful consideration of graduation requirements, student interest, college readiness and student-teacher ratios. Schedule corrections may be made under the following criteria:

- Need to satisfy graduation requirements
- Incomplete schedule
- By the school to balance class size
- Due to completion of credit recovery courses
- Teacher recommendation based on proper student placement

DROP/ADD POLICY

Students may request to add/drop a course within the first 10 days of each semester based on criteria listed under schedule corrections.

If a senior has enough credits to withdraw from a class while maintaining full time status he/she may request this within the first 20 days of each semester without penalty. Any course dropped **after the 20th day** will reflect a W/F (withdraw/fail) on the official transcript, which will adversely affect GPA and Arizona Interscholastic Association (AIA) eligibility.

LATE ENROLLMENT AND AUDIT POLICY (AU)

Any student entering BMHS after the 10th day of school each semester without transfer grades is enrolled on an audit basis for that semester. Auditing means that the student is required to attend class, participate in classroom activities, complete all homework and take tests just as if they are receiving credit. At the end of the semester the “AU” may be removed and the final exam given for a letter grade credit if the teacher determines that the student has shown that he/she knows the material studied in class.

HOMESCHOOLED STUDENTS

Bradshaw Mountain High School welcomes home schooled students. If a student was homeschooled for at least one semester and wishes to earn credit for the courses completed, the parent must provide the Academic Advisement department with a list of courses covered and books and materials used. The administration makes the final decision on homeschooled credits. Completion of a final exam in the corresponding course from BMHS may be required. All approved homeschool credits are issued a grade of Pass (P) and do not affect the student’s grade point average or class rank. *Homeschooled students are welcome to participate in extracurricular activities as long as they meet enrollment/attendance zone requirements and do not receive ESA vouchers.*

HOMEBOUND STUDENTS

In the case of a serious medical condition, a student may be granted homebound status. Consideration for homebound status occurs following receipt of medical documentation that explains why the student cannot physically attend school due to a condition lasting for a period of at least three months. The application process includes completed application, medical documentation and a meeting with the principal.

TESTING

Assessments to measure the standards have been adopted by the State Board of Education and are administered to all students in the 11th grade. In addition, students must take AZscience during their 11th grade year. **NOTE:** The test dates and requirements are subject to change (per Arizona Department of Education).

Arizona required annual tests:

ACT (11th grade), ACT-ASPIRE (9th grade)

College Admissions Testing:

ACT (11th Grade)

Interest Inventory/Military Aptitude Test: ASVAB

(11th Grade)

Advanced Placement:

Designated AP courses (10th, 11th and 12th Grade)

BMHS ADVANCED PLACEMENT

Advanced Placement (AP) is a national program which Bradshaw Mountain High School offers in cooperation with the College Board. It is a program of credit by examination for college level studies pursued in high school. Advanced Placement is structured so that at the end of the course AP students may take the College Board’s AP Examination on a national test day. The College Board charges a set fee for each exam. These courses are open to all students. Students who have taken rigorous coursework have a far greater chance for long-term success. AP courses receive weighted grades as follows: A = 5.0; B = 4.0; C = 3.0; D = 2.0 and Fs are not weighted. AP exams are scored on a scale of 1 to 5. Students who earn a 4 or 5 on an AP exam will have their BMHS class grade changed to an “A”; a score of 3 will result in the student’s course grade being increased by one letter grade. A score of 1 or 2 will not affect the student’s course grade. A grade of “F” in the course will not be changed regardless of the AP exam score.

AP COURSES OFFERED

-Biology	-Psychology
-Calculus AB	-Research
-Calculus BC	-Physics
-Chemistry	-Spanish
-Economics	-Statistics
-English Language	-Studio Art/2-D/3-D
-English Literature	-U.S. History
-Government	-World History

NCAA/NAIA ELIGIBILITY

All high school athletes who desire to enroll and compete as college freshmen in a Division I or Division II institution must complete the NCAA Initial Eligibility Center Release Form or the NAIA Eligibility Center Release Form **at the end of the junior year**. Students access the website www.ncaa.org/eligibility center or www.playnaia.org for more information. An official transcript must be requested from your high school registrar and standardized test scores (SAT/ACT) must be requested from the testing agency and sent to the mailing address indicated in the pertinent website.

DUAL ENROLLMENT COURSES

Humboldt Unified School District and Yavapai College (YC) offer a cooperative program to eligible students to earn dual high school and college credits.

Dual credit courses are offered on the high school campus during the student’s regularly scheduled day. Enrollment requires that students receive an appropriate score on a skills assessment and/or have the required college course prerequisite. These courses are \$10.00/credit and students are required to purchase required textbooks or other resources.

DUAL CREDIT COURSES OFFERED

BMHS Courses/ YC Course Number

Business I/ MGT120
Business II/ MGT223
College Composition I/ ENG 101
College Composition II/ ENG 102
College Math / MAT 142
College Algebra/ MAT152
Pre-Calculus/ MAT 187
Nursing Assistant/ AHS 114

POST-SECONDARY EDUCATION

Arizona Universities

****Arizona Resident****

For acceptance at any of the Arizona public universities (Northern Arizona University, Arizona State University, and University of Arizona), a student must meet at least one of the following requirements:

Cumulative GPA of 3.0 or higher in 16 core courses listed below, or class rank in the top 25%.

A specific score on one of the following college admissions tests:

- ACT Total of: 22
- SAT Total of: 1040 (Reading and Math) In addition, students looking to attend a four-year university should complete the following academic competencies:

Subjects University Admission Core Requirements

English 4 years
Mathematics 4 years college prep math Social Science/Studies 2 years
Science 3 years of lab-based science Foreign language 2 years (same language) Fine Arts/CTE 1 year

Highly Selective University/College

Students seeking admission to out of state universities/ colleges are advised to visit their websites for specific admission requirements.

Arizona Community Colleges

****Arizona Resident****

For admittance to any Arizona community college, a student must meet at least one of the following: •

- Have a high school diploma
- Have a GED (general equivalency diploma) •
Minimum age of 18 years

ACADEMIC REQUIREMENTS FOR HIGH SCHOOL GRADUATION

	BMHS Diploma	Silver	Gold Diploma*	AP ACADEMY Diploma*
<i>REQUIRED CORE CLASSES</i>				
ENGLISH	4 credits	4 credits	4 credits	4 credits
MATHEMATICS	4 credits	4 credits	4 credits	4 credits
SCIENCE	3 credits	3 credits	3 credits	3 credits
WORLD HISTORY/GEOGRAPHY	1 credit	1 credit	1 credit	1 credit
U.S. HISTORY	1 credit	1 credit	1 credit	1 credit
AMERICAN GOVERNMENT	.5 credit	.5 credit	.5 credit	.5 credit
ECONOMICS	.5 credit	.5 credit	.5 credit	.5 credit
ADDITIONAL CORE*	not necessary	1 credit	1 credit	not necessary
<i>REQUIRED CLASSES</i>				
PHYSICAL EDUCATION	1 credit	1 credit	1 credit	1 credit
CAREER AND TECHNICAL EDUCATION	1 credit	1 credit	1 credit	1 credit
FINE ARTS	1 credit	1 credit	1 credit	1 credit
ELECTIVES	5 credits	4 credits	4 credits	4 credits
ACADEMY PREP	not necessary	not necessary	not necessary	1 credit
FOREIGN LANGUAGES	not necessary	2 credits	2 credits	2 credits
MEET STATE TESTING REQUIREMENTS	x	x	x	x
<i>TOTAL</i>	22	24	24	24

ALL STUDENTS MUST MEET THE ACADEMIC REQUIREMENTS FOR THE BMHS DIPLOMA, which includes meeting the requirements for state-mandated testing.

***Class of 2016 & beyond** – the full-time, four-year AVID student waives the 1.0 additional core credit requirement for Silver/Gold Diploma.

***Gold and Silver Diploma candidates** will take a 1.0 additional credit in any of the college core areas – English, math, science, social studies, foreign language, or fine arts.

***Gold, Silver, and AP Academy Diploma candidates (class of 2020 and beyond)** will take four years of mathematics, including 1.0 math credit during the senior year.

***Silver Diploma**

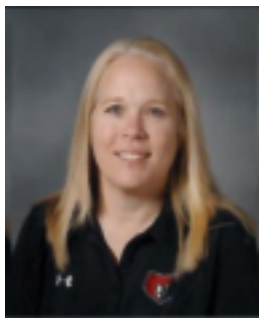
1. Earn 24 credits with a grade of “C” or better in all classes in which they have been enrolled as a high school student.
2. Take four years of mathematics, including 1.0 math credit during the senior year.

***Gold Diploma**

1. Earn 24 credits with a “C” or better in all classes in which enrolled as a high school student.
2. Take four years of mathematics, including 1.0 math credit during the senior year.
3. Receive a 3 or better on at least two AP tests by the end of junior year.
4. Take a minimum of four AP classes in four years of high school.

***AP Diploma**

1. Earn 24 credits with a “C” or better in all classes in which enrolled as a high school student.
2. Take four years of mathematics, including 1.0 math credit during the senior year.
3. Take at least six AP courses throughout the four years of high school.
4. Remain in the AP Academy.



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FOOD SERVICE

The cafeteria offers a variety of hot and cold breakfast choices. Lunch includes six daily choices including sandwiches, hamburgers, fresh pizza, hot buffet, and ready-made chef salads. Lunch ‘a la carte’ items are available through the snack bar. Although we project a “fast food” appearance, the nutritional quality of our food meets all State Dietary Guidelines. The Food Service Department maintains nutritional data on all food items and can prepare special meals if prescribed by a doctor. Call the District Dietician at 759-5017 for more information.

Student Cafeteria Workers

The Food Service Department employs students to work before school, during lunch, as well as other times when the student’s schedule permits. Applications can be obtained from the Cafeteria Manager’s office. This work experience is valuable when seeking other part-time and summer employment.

Delivery of Off-Campus Food

The school cannot accept delivery from outside vendors during the school day because it is disruptive to the educational process. This includes flowers, food, and drinks during instructional time.

Dining Guidelines

- Deposit all litter in wastebaskets
- Leave the table and surrounding area clean

LIBRARY

Library Policies

The BMHS Library is open from 7:00 a.m. until 3:30 p.m., Monday through Friday.

Students may borrow books if they present a valid school I.D. card at the time of checkout. All library users are financially responsible for lost or damaged items. Books may be borrowed for a period of three weeks. Overdue book fines are five cents every day school is in session.

Library Resources

Interlibrary loan and internet connection are available to

students if they and their parents have signed the BMHS signature page located in the Student Handbook.

Textbooks

Textbooks are checked out through the library and students are responsible for the books checked out in their names. Textbook costs vary based on the book.

Interlibrary Loan

The BMHS library is a member of the Yavapai Library Network, a consortium of schools, public, academic, private, and museum libraries, which share a common database of resources within Yavapai County. BMHS Library patrons have the ability to place electronic holds on any of the 500,000 titles database of the Yavapai Library Network. Please be aware that each library has its own set of rules, policies, fine structure, and loan periods. Borrowers are responsible for adhering to the rules that apply to the books they have borrowed.

ATHLETICS

In the Bradshaw High School community, we strive for excellence while offering a rewarding experience for each student who participates. We take great pride in providing programs that develop our student athletes in the academic, social and athletic arenas. This experience is the responsibility of the administration, coaches, parents and the student athlete.

At BMHS we offer the following athletic and activity programs:

Men’s sports: football, golf, swimming, cross country, basketball, soccer, wrestling, baseball, track and field, volleyball and tennis.

Women’s sports: volleyball, swimming, golf, cross country, basketball, soccer, softball, track and field, tennis, flag football, dance and spirit line.

PURPOSE STATEMENT

In the Bradshaw High School community, we strive for excellence while offering a rewarding experience for each student who participates. We take great pride in providing programs that develop our student athletes in the academic, social and athletic arenas. This experience is the responsibility of the administration, coaches, parents and the student athlete.

ATHLETIC PHILOSOPHY

Bradshaw Mountain Athletics, through the use of inter scholastic competition, is committed to promote the life skills of responsibility, accountability, and commitment to our student athletes to achieve success in their future endeavors.

BMHS Programs are committed to:

1. *Creating a positive environment that promotes competitiveness with a focus on the team concept.*
2. *Multi sport participation.*
3. *Requires all stakeholders to respect competitors while honoring the traditions of sport.*
4. *Promotes the development of a healthy lifestyle*

BMHS Athletic Programs will:

- ◆ Promote sportsmanship
- ◆ Focus on the team
- ◆ Support multi sport participation
- ◆ Respect all stakeholders
- ◆ Engage in a healthy lifestyle

BRADSHAW MOUNTAIN GOALS

Our programs are dedicated to promoting sportsmanship both on and off the field by the coaches, sponsors, players, and parents. BMHS promotes the highest standard of excellence in academics, athletics, and personal growth.

EXPECTATIONS

- All student-athletes will maintain academic success before and during participation in any athletic program in order to remain academically eligible.
- Student-athletes are required to maintain consistent attendance in class. When a student misses a majority of the school day (more than 2 classes) they are deemed ineligible for participation in games and practices that day, unless prior approval from a school administrator has been provided.
- All student-athletes will display the following both inside and outside of school:
 1. *Model positive behavior*
 2. *Follow classroom policies*
 3. *Adhere to individual rules and consequences*
 4. *Follow school and district guidelines/policies*
 5. *Adhere to all BMHS athletic code & hand book policies*

***Violations of school rules and/or community norms may result in further administrative action related to extracurricular eligibility in addition to school disciplinary measures.**

*Student-athletes who quit a sport after the first season

game will be deemed ineligible for any additional athletic related activities through the conclusion of the REGULAR season of the sport they quit.

*Any act of unsportsmanlike behavior or ejection from a contest may result in further disciplinary action based on the discipline matrix.

*Any evidence of alcohol, tobacco, vaping, e-cigarettes or drug use by a student-athlete will result in following the athletic code of conduct and the policies of the Discipline Office.

In addition to the Arizona Interscholastic Association policies, there are some guidelines that have been established at Bradshaw to help in the administration and control of our local programs. Participation and activities is a privilege to be earned. Participants in the athletic program are expected to meet and satisfy all academic assignments or teachers' requests for extra help prior to taking part in any athletic activity. The athletic program is secondary to the academic program of the school. Members of the athletic teams are expected to set a positive example of citizenship and attendance. Any student athlete violating any of the general citizenship or attendance regulations may face temporary loss of his/her eligibility as a disciplinary action. The continued violation of campus/community standards may result in a student being declared ineligible to participate by the school administration. Any athlete found in violation of the accepted standards of behavior while representing the school could be subject to administrative dismissal from the team or denied the award of a letter.

MULTIPLE PARTICIPATION POLICY

It is the philosophy of Bradshaw Mountain High School that an athlete should participate in as many or as few sports as he/she or his/her parents feel is appropriate. No coach should intimidate or harass an athlete in an attempt to have him/her participate in a sport/program. Also, no coach should pressure, intimidate or encourage an athlete to play only one sport. To do so will be considered a violation of the Bradshaw athletic and school directive.

**EXTRA-CURRICULAR/
CO-CURRICULAR CONFLICTS**

Guidelines for resolving student participation conflicts between extracurricular activities are as follows:

***Co-curricular activity** refers to those student activities outside of the regular class time that are an integral part of a credit class. **Extracurricular activity** refers to those student activities sponsored by the school but not connected to a credit class.

*Administration, teachers, coaches and sponsors will continue to work to minimize scheduling conflicts within a framework that recognizes the importance of students being involved, but not over-extended.

*Student activity conflicts should be resolved cooperatively among student, parent/teacher/director and coach/sponsor at the earliest possible date, and in the best interest of the student and programs involved. In the event the conflict cannot be resolved cooperatively as described above, the student will make the final decision.

*In the case of a scheduling conflict:

-When a student chooses to participate in an extracurricular competition or a co-curricular competition or performance, the absence will be excused. The sponsor may assign reasonable and appropriate make-up work. **The student must give the teacher /sponsor 72 hours advance notice.**

-When a student chooses to participate in a co-curricular competition or performance over any extracurricular competition, the absence will be excused. The coach/sponsor will not penalize the students as a result of the decision.

ATHLETIC ELIGIBILITY CLEARANCE TO PARTICIPATE IN ATHLETICS

There is a participation fee of \$150.00 per sport, which will be paid through the Arizona State Tax Credit.

Participation fees are due prior to the first competitive event (game) and can not be refunded for any reason.

IRS Maximum Annual Tax Credit

All participation fees qualify for the Arizona State Tax Credit for education (ARS 43-1089). This means that the state will credit participation fees back to a family when filing the state income tax return. In this way, participation fees will be reimbursed to a family up to the maximum allowable limit established by the State.

Reduced Fee Schedule

Students who are on the *free lunch* or *reduced lunch* program are eligible for an adjustment to their participation fees. Students participating in the *free lunch program* will have their participation fees reduced by 50%, at a cost of \$75.00 per sport. They must complete the form every year to see if they receive the Free and Reduced price.

Participation fee amount is based on the current Free & Reduced status when the student pays their fee. There will be no refunds, credits, or reduced fee based on future paperwork being submitted.

ATHLETE CLEARANCE PROCEDURE

Athletes will complete the paperwork through the register my athlete online program found at www.bradshawmountainathletics.com. The instructions for the athletic clearance packets are available in the Athletic Office in the administration building at Bradshaw Mountain High School.

**** No athlete may participate in any tryout or official practice without providing all of the completed documentation included in the Bradshaw Mountain High School Athletic Clearance Packet.**

THE BMHS ATHLETIC CLEARANCE PACKET INCLUDES THE FOLLOWING:

1. Physical Examination Form—Those students participating in athletic extracurricular activities at Bradshaw Mountain High School are required to undergo physical examinations pursuant to the regulations of the Arizona Interscholastic Association.

The physical examination must be renewed annually before participation is allowed.

All physicals must take place after March 1 of 2025 in order to be valid for the 2025—2026 athletic year.

The AIA requires that physicals be performed by the following licensed medical personnel:

Doctor of Medicine (M.D.)
Certified Nurse Practitioner (N.P.)
Certified Physician's Assistant (P.A.)
Osteopathic Physician (D.O.)

2. Parental Consent Form—The AIA requires students participating in athletic activities in grades 9 through 12 to have the athletic participation form properly signed by a physician, by the participant, and by a parent or guardian. The physical examination is the responsibility of the student athlete.

3. Activity/Accident Proof of Insurance—For the protection of students, their families, and the school, ***activity insurance is required of all students participating in school-sponsored activities.*** Information brochures are available in the office. All students not choosing to purchase school insurance must ***provide proof of insurance with the clearance packet.***

4. Emergency Information Form (YELLOW Card)—Each student participating in athletic activities shall have a completed emergency form on file with the head coach before they may participate in any organized activities to include conditioning, practice, or interscholastic competitions. The head coach shall ensure that the emergency form is available at each athletic contest, event, or practice, in which the team is participating.

When a student has an injury, which requires professional medical attention, the student will not be permitted to return to participation with the team until written permission from his/her physician is received by the Athletic Trainer. Students are required to report all injuries to their coaches and Athletic

Trainer; this includes injuries which occur both on and off the playing field.

IMPORTANT NOTICE

If a student, parent or legal guardian files an incorrect document with school authorities, the student will be declared ineligible for 365 days from the date of the discovery of the false information.

ATHLETIC RULES AND REGULATIONS

Students participating in interscholastic athletic programs are required to abide by the rules and regulations as set forth in the athletic code and the coaches' written rules. The Athletic Code shall apply to the student at all times during the calendar year regardless of whether or not the student is on school property, attending a school function or activity, on private property, or attending a private function or activity. Additionally, individual coaches' team rules shall govern a student athlete's conduct during the season.

CODE OF CONDUCT

All student athletes shall abide by the rules and regulations of the Arizona Interscholastic Association (AIA), and the Athletic Code. Student-athletes are expected to uphold the highest standards of representing Bradshaw Mountain with class and character at all times on and off campus.

Any athlete displaying behavior detrimental to the athletics program may be suspended from practice and/or competition. Suspension lengths may vary based on the severity of the student actions.

DRUG AND ALCOHOL POLICY

If any BMHS student athlete is found in possession of and/or use of alcohol, illegal drugs or drug paraphernalia, including anabolic steroids:

1. **First Violation:** Immediately ineligible for interscholastic competition in the current sport for the remainder of the season.
2. **Second Violation:** Ineligible and prohibited from participating in any AIA sport program for a period of one calendar year from the date of the second violation.
3. **Third Violation:** Permanently prohibited from participation in any AIA athletic programs.

Note: If fewer than two weeks of competition remain in the season, the suspension shall extend into the next season of competition in the student's career.

If any BMHS student athlete is caught attending a party or gathering where alcohol and/or illegal drugs or drug paraphernalia are knowingly being used. (Note: Student

Athletes are expected to leave immediately. The intent of "attendance at a party or gathering" is not to deny participation with adult family members at gatherings such as weddings or other family gatherings), the following will occur:

1. **First Violation:** Suspension for 10 days from athletic participation. Effective immediately.
2. **Second Violation:** Suspension for the duration of the season in progress.
3. **Third Violation:** Expulsion from all athletics for a remainder of the current school year.

USE OF ATHLETIC EQUIPMENT

All athletic equipment issued by the BMHS remains the property of the district. It is on loan to the student athlete to be used in regularly scheduled practices or games only. A replacement fee will be assessed for any lost equipment at the end of the season. If equipment is found after the fee has been paid, it should be returned to the accounting office accompanied by the receipt of payment and a refund will be made.

NCAA CLEARINGHOUSE

All athletes planning to participate in college athletics, at any level, must register with the NCAA Clearinghouse. To obtain information about NCAA registration, you must contact your counselor.

ATHLETIC PASS

The Athletic Pass is only sold through the accounting clerk office at the high school. Call the athletics office for pricing details. The athletic pass will be good for all home athletic games (Football, Flag Football, Girls and Boys Volleyball, Girls and Boys Basketball, Wrestling,). Athletic passes will not be valid at AIA tournament events and play off games.

***Pass holders must present a valid I.D. with the athletic pass at the ticket gate. Anyone found to be sharing or falsifying identity to allow entry for someone else will lose the pass immediately.**

ATTENDANCE

-All student athletes must be currently enrolled as a full time student to be eligible to participate. Seniors must be enrolled in at least five credit bearing classes and all other students must be enrolled in at least six credit bearing classes.

- Students must attend at least 4 classes (full periods) to be eligible to participate in games that day. Wednesdays are different.

- A student who accumulates 5 tardies during a season of sport will receive a one game suspension.

Exceptions must be approved by Athletic Director

VOLUNTEERS

We actively receive the support of many interested parents and community members that volunteer their time and skills to support school programs. Contact the school at 759-4100 for more information.

AFTER SCHOOL PROGRAMS AND CLUBS

Students may form clubs or organizations. The organizations must be open to all students on campus. Any such organization shall have a faculty advisor. If no faculty member is willing to accept appointment as advisor, the lack of an advisor shall be cause to deny recognition as an organization. After school programs need to be approved through administration.

Organizations meeting these conditions shall be given reasonable access to school facilities, provided the principal is given reasonable notice of planned programs and authorizes the use of the facilities.

Once a club is approved, it must meet the following requirements: establish a constitution, elect officers, record meeting agendas/minutes and treasurer report.

PUBLICATIONS

Official school publications shall reflect, where possible, a wide spectrum of student opinion. The student editors shall be governed by standards of responsible journalism. The responsibility to determine whether specific materials comply with the standards of responsible journalism rests with the principal, after consulting with the faculty publications sponsor.

POSTING OF SIGNS/POSTERS

Signs and posters may ONLY be posted on designated bulletin boards and must be approved by a school official before it is posted. Unauthorized signs will be removed immediately. Persons and/or organizations are responsible for removing signs and posters immediately following the event or activity.

ACTIVITY ELIGIBILITY

Any student-athlete or student-activity participant who carries ***any failing grade*** on the weekly grade report will be warned for one week, and if the grade is still failing the following week the student will be declared ineligible the following week until the grade is passing.

Although you will be notified of pending ineligibility through academic progress reports, it is the **student's responsibility to check grades regularly** and seek help when needed. **Students will not be excused from classes for away trips while they are ineligible.**

**If no academic time is missed, athletes and activity participants may travel with their organization to away events and may be on the sidelines at home contests.

If you are having difficulty in any of your classes, you should seek assistance from your teacher or coach!!

CO-CURRICULAR ELIGIBILITY

Drama/Band/Choir/Stucco—Any student carrying a failing grade will not be allowed to miss school for any extra curricular activity. If the event is part of the grade, students can participate in the event. Please refer to your class syllabus for the eligibility policies.

AFTER SCHOOL PROGRAMS /CLUBS/CTSO/ FIELD TRIP ELIGIBILITY

Any student carrying a failing grade will not be allowed to miss school for any extra curricular activity, including field trips.

SCHOOL IMPROVEMENT TEAM (S.I.T.)

The School Improvement Team (S.I.T.) provides opportunities for all stakeholders to work together to continually improve Bradshaw Mountain High School. You are encouraged to be a part of your student's educational life. Meetings occur the second Tuesday of every month at 4:30 pm in the library.

ACADEMIC AND ACTIVITY ELIGIBILITY SCHEDULE

2025-2026 Grading Schedule

Athletic Grade Reports	Grading Period Cut-off	Effective Eligibility Dates
Weekly for Athletic Eligibility	Thursday Grade Check	Monday the following week
Progress and Report Cards	Grading Period Cut-off	
Mid-quarter 1	Friday, September 5	
Quarter 1	Friday, October 3	

Mid-quarter 2	Friday, November 14	
Semester 1	Friday, December 19	
Mid-quarter 3	Friday, February 6	
Quarter 3	Friday, March 13	
Mid-quarter 4	Friday, April 16	
Semester 2	Thursday, May 21	



Donte Edmundson
Assistant Principal-
Discipline & Attendance
928-759-4116
Donte.edmundson@
humboldtunified.com

ATTENDANCE

Arizona Statutes establish that the parent/guardian is responsible for the child's daily attendance and to inform the school of absences in a timely manner. It is impossible to gain the full benefit of any class experience through make-up work. **Students are allowed nine (9) absences per class per semester (excused or unexcused) prior to losing credit for that class.** Please contact the school to assist you with any attendance concerns.

STUDENT RIGHTS

Students have the right to:

1. Know how school policy defines and handles absences and tardies.
2. Make-up work missed during an excused absence.
3. Appeal loss of credit each semester.

RESPONSIBILITIES

Students have the responsibility to:

1. Attend classes and be **on time**.
2. Ask parents/guardians to notify the school when absent.
3. Ask teachers for make-up assignments.

ABSENCES

Excused: An absence caused by illness, death in the family, medical or dental appointment, religious holiday or court appearance are examples of excused absences. **Written documentation** of any of these events should

be provided to the attendance secretary. **A parent/guardian must call within 48 hours and state the reason for the absence.** The building administration determines whether the classification of excused or unexcused absence applies in questionable situations. Absences become unexcused if there has been no contact by 3:00 p.m. two days following the absence.

Emancipated students are also required to call to excuse absences. Absences that are foreseeable and pre-approved by an administrator may also be excused. For excused absences, students are allowed to make up the work missed. **All excused absences count towards the 9 absences allowed in each class per semester.**

Unexcused (Truancy): An absence that is unnecessary and avoidable is considered unexcused. This type of absence includes but is not limited to absences not verified by a parent/guardian within 48 hours, over sleeping, car problems, missing the bus, leaving campus without following proper procedures, and going to work. On days of special schedules, work conflicts will not be accepted as excused absences. **All unexcused absences count toward the 9 absences allowed in each class per semester.**

Pre-Arranged Absences: BMHS allows students and parents to make arrangements with an administrator for pre-approved absences due to an unavoidable family vacation, wedding, university educational visits, or other. These absences may be excused at the discretion of the administration, allowing the student to make up work, and **will count toward the 9 absences** allowed in each class per semester. See the attendance office for required paperwork.

School Sponsored: Absences supervised by the school such as a field trip, athletic event, or other necessary activity do not count toward the 9 absences allowed each semester.

In-School Suspension (ISS): Students who are suspended on campus will be allowed to take tests and turn in any make up work that they have missed. In-School

Suspension do not count toward the 9 absences allowed each semester. If removed from ISS, student can be subject to suspension.

Out-of-School Suspension (OSS): Students who are suspended are allowed to turn in work and make up tests when they return to class. Getting the work missed is up to the student. Students suspended for longer than 3 days may request homework from the main office or from individual teachers through our internet Family Link program.

These absences **DO count toward the 9 absences allowed each semester.**

MAKE-UP WORK

For each excused absence, students will be allowed one day plus the number of days absent to make up work. Students will be required to meet all due dates of work upon the day he/she returns to school if the due date was announced prior to the absence.

-Students who anticipate an absence due to a school sponsored activity shall obtain the assignments prior to the day of the absence.

-It is the student's responsibility to make arrangements with his/her teachers for make-up tests and any other missed assignments upon returning to classes.

-Typically students receive make-up work after he/she returns to school, however if an absence is longer than three consecutive days, parents may call 928-759-4116 to request homework. At anytime, a parent can email teachers to obtain homework for an absence.

ATTENDANCE PROCEDURES

The sign-in/sign-out is used for late arrival and early departure. Our closed campus requires students remain on campus from their arrival in the morning until after their scheduled school day. Parents must call and give permission for a student to leave campus **prior** to the dismissal or sign them out in the main office. Students are **not** allowed to sign out for lunch. If a student leaves during the school day without signing out, he/she will be subject to discipline.

ABSENCES

(Absences are for individual classes during a semester)

-Attendance calls are made daily for any unexcused absence. If you are marked absent by mistake, contact your teacher the next school day and have the absence corrected. Attendance information is available 24 hours a day through ParentVue. You may also call the attendance secretary at 759-4121.

- After six (6) absences, excused or unexcused, a notice will be sent to the parents through email and will be posted to ParentVue.

- After ten (10) absences, a second notice will be emailed and posted to ParentVue and StudentVue noting loss of credit for the student.

- Absences of ten or more (10), excused or unexcused, will result in the loss of credit for that class for the current semester. Students will be notified by the Attendance Secretary to begin the appeal process. Students who are under 16 years of age may be referred to the Yavapai County Stop Program, referred to the County Attorney's office, or cited. Students are still required to attend class after losing credit or face disciplinary consequences. Exceptions to the attendance procedures are at the discretion of the administration.

APPEALS PROCEDURE

Any decision to withhold credit is subject to appeal. A written request for an appeal, including written rationale justifying the absences and supporting documentation, must be filed with the attendance secretary **no later than ten(10) school days after credit is lost. (NO APPEALS FOR ZERO HOUR STUDENTS) After a successful appeal students will not have the opportunity to appeal for the same class twice.**

Step 1 – The Assistant Principal will review all documents, grades, attendance and behavior of the student. After an initial review a decision will be made as to grant credit or have the student present his/her case to the School Attendance Committee. If the appeal is granted the student cannot miss anymore days without appropriate documentation.

Step 2 – If the Assistant Principal deems it necessary, a hearing will be scheduled with the School Attendance Committee. The student and/or parent(s) will be heard by the committee of staff members.

Step 3 – If the student and/or parent(s) is not satisfied with the decision of the School Attendance Committee, they may appeal to the principal. The principal must receive this appeal within five (5) school days after the School Attendance Committee hearing. An appointment will be scheduled with the principal no later than five school days after the principal receives the appeal. The decision of the principal is final.

LATE ARRIVAL OR EARLY DISMISSAL

Students who do not have a first and/or last period class are not to loiter on campus during their free time. This does not preclude students from using the library or working on assignments under the supervision of a teacher.

****STUDENTS ARRIVING TARDY TO SCHOOL ARE NOT PERMITTED TO BRING FOOD OR DRINK TO CLASS**** (including, but not limited to: Starbucks, Dutch Bros., Dunkin, McDonald's, etc)

Parents have 48 hours to excuse late arrivals.

Note: During state testing, midterms or semester finals students are not permitted to leave early.

Tardy Policy

A student who is 15 minutes or more late to class will be considered absent.

A student is considered to be tardy to a class when the bell has rung and the student is not in the classroom. The sequential consequences for tardies are:

1ST thru 3RD: Warning.

4TH: Student will receive a 1 hour detention. 5TH:

Student will receive a 1 hour detention. 6TH:

Student will receive a 2 hr. detention/Parent Meeting

7TH: Student will receive one day of In-School Suspension.

8TH: Student will receive one day of In-School Suspension as well as be denied the ability to drive to school for the period of five (5) school days.

9TH: Student will receive one day of In-School Suspension as well as be denied the ability to drive to school for the remainder of the semester.

*Consequences for subsequent tardies could result in Saturday school.

*In the event that a student's parking privileges are revoked the student will not receive a refund and the school has the authority to re-sell the parking spot.

***Missed detentions will result in the next level consequence.**

If a student demonstrates a chronic tardy history, this behavior may be considered habitual and the Administration of BMHS will refer to the Arizona Revised Statutes for appropriate action.

Students will need to present their student ID or StudentVue to get a tardy pass.

STUDENT CONDUCT

Arizona law authorizes school employees to act "In Loco Parentis" (in place of parents). The provisions of the Student Behavior Policy are in force as follows:

- When students are on District school property,
- From portal to portal,
- During regular school hours,
- During HUSD transportation of students, and -At times and places where appropriate school administrators and staff have jurisdiction including, but not limited to, school-sponsored events that are on or off campus such as field trips, athletic functions, and school-related activities.

Vandalizing: Any student who is identified or caught

participating in vandalizing which results in the illegal entry of the school, vandalism, disruption of the educational process or criminal damage to the campus will be charged accordingly. Students may receive an out of school suspension, community service or may not be allowed to participate in the graduation ceremony, regardless of the year of the prank (ex. Student commits vandalism sophomore year and is found guilty. This student will not walk their senior year).

STUDENT IDENTIFICATION

Students are expected to have their student ID with them at all times. For students traveling to and from the CCR building, late start, and early release, they must have their student ID re-enter or leave the campus. Students will be issued a warning for not having their ID, but in the event that the student does not have an ID a second time, he/she will be issued a detention.

ALCOHOL, DRUGS, TOBACCO, AND PARAPHERNALIA

Bradshaw Mountain High School is a drug, alcohol, and tobacco free school zone. No student is permitted to have any such item on campus, on their person, or in the vehicle while on school property. This is to include no paraphernalia such as e-cigarettes, vapes, hookah, lighters, etc. on campus and/or at school sponsored events. Students in possession or using such products will receive consequences by the school and may receive a police referral for such violations.

GOOD NEIGHBOR POLICY

The jurisdiction of the school is primarily limited to the school premises or at school sponsored events. School rules and other reasonable expectations for acceptable student behavior are extended to include student conduct while going to and from school and off campus during a school day. Inclusive in this is loitering and smoking on adjacent property of the school. Violations of conduct by students in this manner could result in disciplinary action.

CUSTODY

Except in most extreme circumstances, custody of a student shall not be relinquished by school personnel to any person without the approval of the parent/guardian, unless the student is placed under arrest. In the case of an arrest, the school authorities will attempt to notify the student's parent/guardian.

QUESTIONING

If police authorities desire to question a student on school premises regarding any alleged misconduct, school authorities will attempt to contact the student's parent/guardian at an appropriate time.

ETHICS POLICY

A student is considered to be in violation of the ethics policy when cheating or plagiarism has occurred. All tests, quizzes, reports, essays, projects, assignments and any state or school related tests (ACT, SAT, ACT Aspire etc) are subject to this policy. If a student is in question about whether he/she can work with a partner or if cheating/plagiarism are in question, ASK the instructor first.

The following action will be taken in regards to students in violation of the policy:

1. Automatic zero on assignment or test.
2. For a second offense, student will received a zero on assignment or test and be suspended for a minimum of one day.
3. For a third offense, the student will be dropped from the class in which the infraction occurred with a WF.
4. If a student has an ethics violation as a student aide, he/she will be dropped from the class with a WF on the first offence.

DRESS CODE

Thank you for honoring our learning environment here at Bradshaw Mountain High School. We are committed to excellence in education and presenting ourselves in a manner that reflects that commitment. We are so thankful we have students who understand how clothing and attire can distract from the learning of others - either intentionally or unintentionally. Thank you for committing to our purpose of ensuring a culture where every one will learn.

****The final determination of appropriate school attire resides with the administration and is subject to change at their discretion.**

School dress code shall include but not be limited to the following:

SHIRTS:

- All students are welcome to wear any shirt on the BMHS campus that:
- Is long enough to touch the width of your ID card to the top of your pants, skirt, or shorts.
- Has 2 straps (no tube tops) and covers a bra strap. Undergarments are to be worn not seen.
- Goes no lower than underarm to underarm, please no plunging shirt lines.
- Covers the back appropriately, without big holes in the back of the shirt.

Please make sure all shirts are appropriate for school. Please no drug, alcohol, playboy and vulgar language items of clothing. This also includes any clothing that references "mom's" in a vulgar manner either intentionally or unintentionally

PANTS:

All students are welcome to wear pants that go no lower than the hips. Please make sure that any holes are not higher than the width of an ID card

from your inseam.

SHORTS, SKIRTS, AND DRESSES:

Similar to holes in pants, please make sure all shorts, skirts, and dresses go no higher than the width of your ID card from your inseam.

MISCELLANEOUS:

- Please don't wear any clothing items that might present a safety concern or learning distraction.
- Examples might include spikes, collars, costumes, tails, and animal ears, bandanas to name a few.
- Pajamas, slippers, and blankets are items that do not align with our vision for education and learning. Please leave them at home for your down time.
- Lengthy overcoats and items worn as capes are not school appropriate.
- We appreciate sunglasses, however they are to be worn outside, not in the classroom.

HEADWEAR, EARBUDS AND PHONES:

- We ask that all headwear not distract from the learning of our students. Therefore:
- When entering a classroom, please take off all hoodies, beanies, and other coverings that would allow students to conceal their earbuds. When appropriate and at their discretion, teachers may allow students to use their earbuds in class.
- We ask that all headwear be school appropriate and not distract from learning.

Consequences

Students whose personal attire because of fit, design, color, inadequate coverage or grooming that distracts from the attention of other students to learn or teachers to teach shall be required to change their clothing.

A student asked to change their clothing may be provided an article of clothing from the office *if available*, and will be able to pick up their article of clothing at the **end of the following school day**.

- 1st Offense – Student must change garment/returns to class
- 2nd Offense – Student must change garment/returns to class
- 3rd Offense – Student must change garment/returns to class
- 4th Offense – 1 Hour Detention/Student must change garment/returns to class
- 5th Offense- Parent Meeting

Note – Covering up with a jacket or any other clothing is not an option once a dress code violation has occurred.

PUBLIC DISPLAYS OF AFFECTION (PDA)

Being overly affectionate in school creates an environment that is not conducive to concentration and learning, therefore students should refrain from inappropriate, intimate behaviors on campus or at school related events

& activities. Students are expected to show good taste and conduct themselves respectfully at all times.

Acceptable behaviors includes: holding hands, short embrace, “peck” on the cheek

Inappropriate public displays of affection will not be tolerated.

Unacceptable public displays of affection include, but are not limited to, any prolonged embracing and/or kissing, inappropriate touching, and touching of a sexual nature.

This behavior will result in a parent meeting and possible suspension if inappropriate behavior continues after being warned. The expression of feelings of affection toward others is a personal concern between two individuals and not of others surrounding them. Therefore, good taste and respect for others is the guideline for appropriate behavior.

OFF LIMITS AREAS

Some areas of the campus are “off-limits” to students during the school day. Students who are in these areas without authorization will be subject to detention and/or suspension. Some examples of off-limit areas include - parking lots, physical education playing fields, gyms, athletic fields, stadium, and back of buildings. Students are restricted to eating areas during lunch – students are prohibited from eating lunch in any of the above mentioned areas, hallways, on stairwells or in the pod areas. These areas are defined by a “red-line”.

ELECTRONICS/PERSONAL PROPERTY

BMHS is **not** responsible for stolen, lost or damaged personal property.

The disruption of an educational institution by the possession or use of cellular phones, or other electronic devices is **PROHIBITED DURING CLASSTIME, but may be used during the passing periods and lunch.** The following guidelines will be used when a **violation of the electronics policy occurs.**

-Staff members are to **confiscate** any device (not limited to cell phones, ear buds, headphones, smart watches, Bluetooth speakers, cameras and other) when seen on campus.

Cell Phones are prohibited in student restrooms NO VIDEOING, or PHOTOGRAGHING, of staff members or other students. Violation of this policy will result in out of school suspension.

As of the 24/25 school year, no student cell phones or earbuds, AirPods, or Bluetooth headphones will be allowed to be used in the classroom during the school day for *any* reason.

Cell phones must be on silent and stored inside back

packs. Phones may only be accessed before and after school, while in the breezeways during passing periods, and at lunch. Also, if a student requests to use the restroom during class, they must show the teacher that their cell phone is not leaving the classroom with them.

Earphones that are wired and can be plugged into the laptop may be used if needed for coursework.

During class, students may not use their phones for calculators, to check the time, to listen to music, to read a book, to check their grades or for any other reason. If there is a medical reason to use a cell phone, that will be allowed per a 504 or health plan.

If a phone is out during class, the teacher will send that student, with their phone to the office immediately. There will be no second chances. Administrators will call parents to retrieve the phone. It will not be given back to the student.

***In the event that a phone is confiscated by a BMHS staff member, the school is released from any liability to replace lost, stolen or damaged electronics.**

**STUDENT IDENTIFICATION CARDS,
STUDENT HANDBOOK**

All Students are expected to carry their BMHS ID at all times. Failure to possess their issued ID card for activities that require proper student identification will deny them the opportunity to participate. Activities requiring proper ID include, but are not limited to: Prom, Dances, Testing Venues, Early Release, Late Start, etc. Replacement ID cards may be purchased in the counseling office for \$5.00

CONTROVERSIAL ISSUES

Students shall have the right to encounter diverse points of view. They shall have opportunities to hear speakers and view presentations representing a wide range of view in classes, clubs, and assemblies under guidelines established by the school district.

If it is established that a student and/or parent objects as a matter of principle to participation in an activity assigned by school personnel, an alternative activity will be assigned by school personnel. An alternative activity will be assigned without penalty or embarrassment to the student.

Given adequate time to gather information, parents are welcome to view any curriculum and to request a list of specific classroom texts, video tapes or other materials.

**CONSEQUENCES OF UNACCEPTABLE
BEHAVIOR DISRUPTIVE TO THE
EDUCATIONAL PROCESS**

Minimum mandatory consequences have been established and must be expected for any violation. Each consequence will depend on the severity of the violation and whether the violation is a first offense or a repeated act. The goals of disciplinary action are designed to:

- Give the student a just program that includes ample opportunities for modification of his/her behavior in a positive way.
- Provide students, parents, and school personnel with clearly stated, advance knowledge of the course of action to be followed in disciplinary matters.
- Provide consistency in applying disciplinary actions.
- Provide a program that is progressive (moderate to the most severe action).

IT IS THE POLICY OF THE BOARD OF TRUSTEES THAT A SUSPENDED STUDENT:

- Shall not be allowed to enter or loiter about any HUSD school grounds during their suspension.
- Shall not be allowed to participate in or attend any school activities during their suspension.
- Shall take the responsibility to make up missed work in accordance with the school make-up policy.

RETURNING FROM LONG-TERM SUSPENSION

When a student re-enters school after long-term suspension, the student will be readmitted as a probationary discipline case. The conditions of the probation will be for a period of time determined by BMHS Administration. A behavior contract may be put in place for the probationary period.

HEALTH

Office Hours - The Health Office is open from 7:30 a.m. to 3:30 p.m. on regularly scheduled school days. Students need a pass when they come to the Health Office. If you feel ill during the passing period, proceed to your next class and request a pass. The nurse will notify a parent/guardian or emergency contact if a student needs to be sent home or to a doctor. The student should not call a parent/guardian unless instructed to do so by the nurse. In the event the student does call without consulting the nurse, it will be considered a cell phone violation and will be subject to consequences.

CLOSED CAMPUS POLICY

The Humboldt Unified School District, its elected governing board and the BMHS staff know the importance of school safety as well as the need to foster a sense of belonging, therefore the **high school campus does not allow students to leave during the school day including lunch periods.**

VISITOR PASSES

Visitor passes during the school day will not be issued unless the reason for attendance is directly related to the educational program. Requests must be approved by an administrator in advance. Any unauthorized persons on the school grounds will be considered trespassers and may be cited.

DELIVERIES

Due to the disruptive nature of deliveries during instructional time, deliveries will **not be accepted** at school. This includes pizza orders, flowers, candy, balloons, Door Dash, Uber Eats, etc. The deliveries will be turned away and asked to return the order to the student's home or at another location. Phones dropped off for students will be given to them during their lunch period or after school.

DANCE GUEST PASSES

Guest passes are only issued for school dances and are available in the main office. Turn the guest pass into the main office one week prior to the dance. Guest passes are reviewed by the administration for eligibility. Eligibility requirements include: one guest per student, high school age (Board Policy JEB), and no disciplinary issues. At the dance the guest will need a picture identification card and agree to follow all dance and school rules.

STUDENT PARKING

Fees for Student Parking

All Parking Spaces - \$100-there is limited parking, they are sold at a first come first served basis.

Vehicles driven to school must be registered and display a parking decal. Parking fees are non-refundable and parking on school premises is a privilege, not a right. Your vehicle must have current registration, current insurance and comply with all state safety requirements. You are expected to follow all the rules of safe driving. The speed limit on school premises is 10 MPH.

Permits must be displayed inside the windshield in a visible manner. The permit is for one vehicle space only and administration must be notified in writing if there is a change in vehicle for the permitted parking space. You may only park in designated areas. Parking without a Bradshaw permit, in non-parking areas, staff parking, blocking emergency access or parking in someone else's numbered spot may result in being stickered, booted or towed at owner's expense. Disregarding school parking guidelines may result in the loss of your parking privileges.

Vehicles on school district property may be inspected or photographed. School officials may inspect the interiors of student automobiles when we have reasonable suspicion that dangerous, illegal or unauthorized materials are present. Inspections and/or searches may

be conducted without notice, without consent, and without a search warrant. If a student fails to provide access to a school official, the parking privilege will be revoked and the student is subject to school discipline.

The school is **not** responsible for any theft, vandalism or damage to a vehicle while on school property. Students park at their own risk. All cars should be locked and valuables kept at home or in students' possession. Students are allowed in the parking lot when arriving at or leaving school.

Administrative permission is required if a student need to go to the parking lot during the school day.